



TATA INSTITUTE OF FUNDAMENTAL RESEARCH
(Autonomous Institution of the Department of Atomic Energy, Government of India)
Sy.No.36/P, Gopanpally Village, Serilingampally Mandal, Ranga Reddy Dist.
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Advertisement No. 2024/04

Applications are invited for the following posts tenable at Hyderabad.

Sr. No.	Name of the Post	Reservations						Age Below (years) as on July 01, 2024	Pay Level & Pay Stage	TME
		UR	SC	ST	OBC	PwBD	EWS			
1.	Medical Officer (D)	1	-	-	-	-	-	40	Pay Level -11; Pay Stage 1	Rs.1,32,660/- Plus 20% NPA on Basic
2.	Part-Time Psychologist	1	-	-	-	-	-	40	Rs. 3,076/- per visit	Rs. 3,076/- per visit
3.	Project Nurse (A)	1	-	-	-	-	-	30	Rs. 77,500/- Consolidated pay	Rs. 77,500/- Consolidated pay (including HRA of Rs. 12,123)
4.	Project Scientific Assistant (B)	1	-	-	-	-	-	28	Rs. 62,200/- Consolidated pay	Rs. 62,200/- Consolidated pay (including HRA of Rs. 9,558/-)
5.	Project Clerk (A)	1	-	-	-	-	-	28	Rs. 40,000/- Consolidated pay	Rs. 40,000/- Consolidated pay (including HRA of Rs. 5,859)

Abbreviations: (UR)-Un-Reserved, (TME)-Total Monthly Emoluments, (NPA)-Non Practicing Allowance.

1. MEDICAL OFFICER (D): One (01) Post (Un-Reserved):

Essential Qualifications & Experience:

(a) Full Time MD (General Medicine) from a MCI recognized university / institute with ONE year post-MD clinical experience as Medical officer/Senior Registrar in Hospital/Organization/Institute. Mandatory Internship shall not be counted as experience.

(OR)

(b) Full Time MBBS with aggregate of 60% marks from a MCI recognized university / institute with 5 years' clinical experience in Hospital/Clinic/Institute. Mandatory Internship shall not be counted as experience.

Desirable Experience:

- (a) Diploma in community medicine/ Family medicine.
- (b) Additional course in public health will be given more weightage.
- (c) Should have interest in organizing health awareness and health promotional activities.
- (d) Knowledge of use of personal computers and its applications.
- (e) Knowledge of local language.
- (f) Candidates with Institutional experience will be preferred.

Job Responsibilities:

Management of patients on OPD basis for all common ailments (Respiratory, Digestive, Musculoskeletal, Dermatology, etc) should be well versed with diagnosis & treatment of lifestyle disorders like DM, HTN, Hyperlipidemia, Metabolic syndrome, etc.

Mode of Recruitment: Written Test and / or Personal Interview.

2. **PART TIME PSYCHOLOGIST: One (01) Post (UR-Reserved)**: The period of Part-Time will be temporary for one year from the date of taking up the charge and may be renewed each year up to a total period of three years depending upon performance and requirement. The Psychologist should visit 2 hours and twice in a week.

Essential Qualifications:

Master's Degree in Psychology (or) Ph.D in Psychology from a recognized university / institute.

Essential Experience:

- (a) At least Three (3) years of experience as Psychologist or student counselling experience in a reputed institution.
- (b) Candidate should be having the valid RCI (Rehabilitation Council of India) License.

Job Requirements/ Responsibility:

- (a) Interact and give counseling to all the students and staff of the Institute.
- (b) Deliver a presentation to all students and staff twice in a semester.
- (c) Maintenance of register and confidential records of the students and staff who visit for the counselling.

Nature of Appointment:

- (a) Appointment will be purely on part time basis only.
- (b) Selected candidate should arrange his / her own transport to visit the office.

Remuneration: Remuneration will be paid Rs. 3,076/- per visit. Each visit is two (2) hours.

Mode of Recruitment: Personal Interview.

3. **PROJECT NURSE (A): One (01) Post (Un-Reserved)**: Temporary for one year and may be renewed each year up to a total period of three years depending upon performance and requirement.

Essential Qualifications:

- (a) Full Time HSC and Full Time Diploma in Nursing & Midwifery (3 year course).
- (b) Registration as 'A' Grade Nurse.

Essential Experience

- (a) Minimum 2 years' experience in Hospital.
- (b) Knowledge of use of personal computers and applications.

Desirable Qualification: B.Sc Nursing.

Desirable Experience: Apart from general nursing, knowledge & experience in diet counselling, health education and health promotion activities are desirable. The candidates should be interested in conducting various health related activities for the community. Candidates should be able to communicate in local languages.

Mode of Recruitment: Written Test and / or Trade Test and Personal Interview.

4. **PROJECT SCIENTIFIC ASSISTANT (B): One (01) Post (Un-Reserved):** Temporary for one year and may be renewed each year up to a total period of three years depending upon performance and requirement.

Essential Qualification:

Full Time Science Graduate in lab biological sciences or biotechnology or lab technology from a recognized University / Institute with aggregate of 60% marks.

Essential Experience:

One (01) year of experience with histology, histochemistry, tissue processing and sectioning. Preference will be given to a candidate with working experience with sample processing for transmission electron microscopy.

Desirable Experience: Proficiency in using of ultra-microtome.

Job Responsibilities:

- (a) Management of a histology laboratory.
- (b) Help with the processing of laboratory samples (mice, flies, cells) using various methods.
- (c) Tissues sectioning using microtome and ultra-microtome.
- (d) Regular training of users of the histology facility.

Mode of Recruitment: Written test and / or Personal Interview.

5. **PROJECT CLERK (A): One (01) Post (Un-Reserved):** Temporary for one year and may be renewed each year up to a total period of three years depending upon performance and requirement.

Essential Qualifications:

- (a) Graduation in any discipline with minimum 50% marks in aggregate from a recognized University/Institute.
- (b) Knowledge of use of personal computers and applications – supported by certificate from the Government recognized institutions.

Essential Experience:

- (a) Minimum one year post-qualification experience as a Clerical duties in administrative matters and correspondence in large and reputed organization.
- (b) Knowledge of typing.

Desirable Experience: Candidates having experience in Academic works in a large and reputed organizations.

Mode of Recruitment: Written Test and Skill Test.

General Information:

1. The above posts are tenable at TIFR, Hyderabad.
2. Selected candidate for post Sr. No.1 is liable to be transferred to other Centers / Field Stations of the Institute, if required.
3. Higher starting salary could be considered for deserving candidate for post Sr. No.1
4. For post at Sr. No.1, the appointment will be initially for a period of three years, including probation period of one year. Continuing appointment beyond the initial period will be subject to the results of a comprehensive review and performance appraisal. After successful review, the appointment is continued till superannuation age, which is sixty.
5. For the posts at Sr. No. 2, 3, 4 & 5 appointments are temporary for one year and may be renewed each year up to a total period of three years depending upon performance and requirement.
6. Selected candidates may have to work outside office hours and on Saturdays/Sundays and holidays, as per the exigencies of the Institute.
7. Prescribed age should not exceed as on **July 1, 2024** for the above posts.
8. Selected candidate for the post Sr. No.1 will be governed by National Pension System applicable to the Central Government service [unless she/he is already governed by CCS (Pension) Rules 1972].
9. Post for the general category (Unreserved) – SC/ST/OBC/EWS/PwBD candidates can also apply.
10. Applications from the candidates will be accepted **ONLINE ONLY** (<https://recruitment.tifrh.res.in/applicants/>) except for the following:-
 - i) Candidates applying for above posts and who are eligible for **further age relaxation** as per extant GOI rules are required to submit applications by POST, along with a copy of relevant certificate in support of age relaxation (**for example ex-servicemen, persons with Benchmark disabilities etc.**). [SC, ST& OBC candidates applying for unreserved posts are not eligible for age relaxation and should apply online].
 - ii) Applicants working in Government/Semi-Government/Public Sector Undertaking must apply through proper channel. Applicants, who do not send their applications through proper channel, if called, will be allowed for recruitment process only upon submission of the NOC from the competent authority. However, an advance copy of application along with the relevant enclosures may be submitted by post before the due date.
11. Incomplete applications and applications without photocopy of certificates in support of age relaxation and applications received after the last date shall not be considered.
12. On-line applications must be submitted by **November 08, 2024** and applications by post must reach the Administrative Officer, TIFR Hyderabad by **November 08, 2024**. Applicants who are required to send the applications by post must super scribe the post applied for, Advertisement No. & Serial Number of the post on the envelope. The format of the application is as prescribed for on-line applications.

13. The candidates are required to produce following original documents with copies at the time of recruitment process:

- a) Printout of online application form.
- b) Identity Proof (Aadhaar Card / Election Card / PAN Card/Passport/Driving License).
- c) Date of birth/Proof of age.
- d) Educational Qualification (all mark sheets and certificates). In case Universities/Board award letter grades/CGPA/OGPA, the same will have to be indicated as equivalent percentage of marks as per the norms adopted by the University/Board. In the absence of the same, the candidature will not be considered. While submitting original documents for verification, the candidates will have to produce the norms of the University/Board for conversion of grades/CGPA/OGPA to equivalent percentage of marks.
- e) Experience certificate/s.
- f) Conduct certificates from two respectable persons.
- g) SC/ST/OBC/EWS & PwBD certificate (wherever applicable) in the Government of India format.
- h) Latest CV.
- i) One page covering letter describing professional background and Experience, their motivation for applying to this particular position and in which terms they consider fit for this job.

14. (a) Outstation candidates called for recruitment process for the posts at Sr. No.1 will be paid single first class (non-air conditioned) / III Tier A/C return fare for the journey by the shortest route from the nearest railway station of their place of residence on the production of photocopies of onward and return journey tickets.

(b) Outstation candidates called for recruitment process for the posts at Sr. No. 3 & 4 will be paid single second class (non-air conditioned) return train fare for the journey by the shortest route from the nearest railway station of their place of residence on the production of photocopies of onward and return journey tickets.

(c) If you travel by air, you are required to purchase air tickets ONLY from 1) M/s Balmer Lawrie & Company Limited (BLCL) 2) M/s Ashok Travels & Tours (ATT) 3) Indian Railways Catering and Tourism Corporation Ltd. (IRCTC). BOOKING THROUGH THE WEBSITE OF AIRLINES IS NOT ALLOWED. The air-fare for such candidates will be restricted to the eligible return train fare on production of tickets and boarding passes.

15. The Institute reserves the right to restrict the number of candidates for recruitment process to a reasonable limit on the basis of qualifications and experience higher than the minimum prescribed in the advertisement. Mere fulfilling the essential and desirable qualifications will not entitle an applicant to be called for recruitment process. More vacancies may also be filled through this advertisement. The Institute reserves the right not to fill any/some posts herein advertised. Canvassing in any form shall disqualify the candidate.

16. Before applying for the post, the candidate should ensure that they fulfil the eligibility and other criteria. Recruitment authorities would be free to reject application not fulfilling the requisite criteria, at any stage of recruitment, and if erroneously appointed, such candidates shall be liable to be terminated from service if appointed.
17. The institute reserves the right to conduct written tests, skill tests, interviews etc. online / in-person.
18. If you are facing any difficulty while applying through online, please write to recruitment@tifrh.res.in giving a brief nature of the difficulty you are facing.
