



Advertisement No. 2023/09

Applications are invited for the following posts tenable at Hyderabad.

Sr. No	Name of the Post	Reservations						Age Below (Years)	TME
		UR	SC	ST	OBC	PwBD	EWS		
1.	Project Scientific Assistant (B)	1	-	-	-	-	-	28	Rs.58,400/- Consolidated pay (including HRA of Rs.8,602/-).
2.	Project Associate Under 'I-HUB Quantum Technology Foundation' Project	1	-	-	-	-	-	28	Rs.38,800/- Consolidated pay (including HRA).

Abbreviations: UR- Unreserved, TME-Total Monthly Emoluments.

1. Project Scientific Assistant (B): One (01) Post (UR):- Temporary for one year and may be renewed each year upto a total period of three years depending upon performance and requirement.

Essential Qualification: Full time Bachelor of Science in Chemistry with minimum 60% marks in aggregate.

Essential Experience:

0-2 years' experience in wet chemistry laboratory. Candidates who does not have any experience can also apply.

Desirable Experience:

1. Knowledge of computer platforms windows including Excel and power point.
2. Good command of written and verbal communication in English.
3. Knowledge in single crystal X-ray diffractometer, UV/Vis, and FT-IR spectrometer.
4. Experienced in using UV/Vis and FT-IR spectrometer.

Job Responsibilities:

1. Assisting synthetic chemistry faculty in the development and implementation of wet chemistry laboratory instrumental facility at TIFR Hyderabad.
2. Operating and maintaining single crystal X-ray diffractometer.
3. Training and assist chemistry students in the use of single crystal X-ray diffractometer, UV/Vis and FT-IR spectrometer.
4. Coordinating with vendors, TIFR administration and scientists for the tendering, acquisition and maintenance of common synthetic chemistry laboratory equipment, supplies and establishment of infrastructure for common synthetic chemistry research areas.

The candidates must furnish an up to date CV and a MANDATORY one-page cover letter in which the candidates should describe their professional background and experience, their motivation for applying to this particular position and in which terms they consider fit for this job.

2. Project Associate: One (01) Post (Un-reserved): Temporary for one year and may be extended subject to the annual performance review and project tenure.

Essential Qualifications:

(a) Full Time Bachelor of Science from a recognized University/Institute with aggregate of 60% marks in Physics or equivalent.

OR

(b) Full time Diploma in Engineering from a recognized University/Institute with aggregate of 60% marks in Mechanical Engineering or equivalent.

Essential Experience:

0-2 years' experience in relevant field. Candidates who does not have any experience can also apply.

Job Responsibilities:

1. Maintenance, Assembly and setting up of Cryogenic systems.
2. CAD Modelling, Understanding and drafting of manufacturing drawings of parts and assemblies for Workshop/ Supplier production.
3. Desirable that the candidate has exposure in machine shop tools to interact with machinists and develop tool capability for implementation of work orders/jobs.
4. Self-motivated, able to execute tasks independently.
5. Procurement, Ordering and follow-up suppliers for timely delivery of components.

The candidates must furnish an up to date CV and a MANDATORY one-page cover letter in which the candidates should describe their professional background and experience, their motivation for applying to this particular position and in which terms they consider fit for this job.

General Information:

1. All the above posts are tenable at TIFR, Hyderabad.
2. Higher starting salary could be considered for deserving candidate for the above posts.
3. For the above post at Sr. No.1, the appointment is temporary for one year and may be renewed each year upto a total period of three years depending upon performance and requirement.
4. For the above post at Sr. No.2, the appointment is temporary for one year and may be extended subject to the annual performance review and project tenure.
5. Selected candidates for all the above posts will be required to work on Saturday/Sundays and holidays, as per the exigencies of the Institute.
6. Prescribed age should not exceed as on **July 01, 2023** for all the above posts.
7. Post for the general category (Unreserved) – SC/ST/OBC/EWS/PwBD candidates can also apply.
8. Applications from the candidates will be accepted ONLINE ONLY (<https://www.tifrh.res.in/index.php/staff-positions/>) except for the following:-
 - i. Candidates applying for the above posts and who are eligible for **further age relaxation** as per extant GOI rules are required to submit applications by POST, along with a copy of relevant certificate in support of age relaxation (for example ex-servicemen, persons with benchmark disabilities etc.). [SC, ST, OBC & EWS candidates applying for unreserved posts are not eligible for age relaxation and should apply online.

ii. Applicants in Government/Semi-Government/ Public Sector Undertaking must apply through proper channel. Applicants who do not send their applications through proper channel, if called, will be able to participate in the recruitment process only upon submission of an NOC from the competent authority. However, an advance copy of application along with relevant enclosures may be submitted by post.

9. Incomplete applications (online) and off-line applications without photocopy of certificate in support of age relaxation and applications received after the last date shall not be considered.

10. On-Line applications must be submitted by **October 13, 2023** and applications by post [who are required to send by post as per para 8 (i) & 11 (ii)] must reach the Administrative Officer, Tata Institute of Fundamental Research, Survey No. 36/P, Gopanpally Village, Serilingampally Mandal, Ranga Reddy District, Hyderabad 500046, by **October 13, 2023**. Applicants who are required to send the applications by post must super scribe the post applied for, advertisement No. & serial number of the post on the envelope. The format of the application is as prescribed for on-line applications.

11. The candidates are required to produce following original documents with copies at the time of recruitment process:

- a) Printout of online application form.
- b) Identity Proof (Aadhaar Card / Election Card / PAN Card/Passport/Driving License).
- c) Date of birth/Proof of age.
- d) Educational Qualification (all mark sheets and certificates).
In case Universities/Board award letter grades/CGPA/OGPA, the same will have to be indicated as equivalent percentage of marks as per the norms adopted by the University/Board. In the absence of the same, the candidature will not be considered. While submitting original documents for verification, the candidates will have to produce the norms of the University/Board for conversion of grades/CGPA/OGPA to equivalent percentage of marks.
- e) Experience certificate/s if applicable.
- f) Conduct certificates from two respectable persons.
- g) SC/ST/OBC/EWS & PwBD certificate (wherever applicable) in the Government of India format.
- h) Latest CV
- i) One page covering letter describing professional background and Experience, their motivation for applying to this particular position and in which terms they consider fit for this job.

12. (a) Outstation candidates called for recruitment process for the post at Sr. No.1 will be paid single second class (non-air conditioned) return train fare for the journey by the shortest route from the nearest railway station of their place of residence on the production of photo copies of onward and return journey tickets.

(b) If you travel by air, you are required to purchase air tickets ONLY from 1) M/s BalmerLawrie & Company Limited (BLCL) 2) M/s Ashok Travels & Tours (ATT) 3) Indian Railways Catering and Tourism Corporation Ltd. (IRCTC). BOOKING THROUGH THE WEBSITE OF AIRLINES IS NOT ALLOWED. The air-fare for such candidates will be restricted to the eligible return train fare on production of tickets and boarding passes.

13. The Institute reserves the right to restrict the number of candidates for the recruitment process to a reasonable limit on the basis of qualifications and experience higher than the minimum prescribed in the advertisement. Mere fulfilling the essential and desirable qualifications and experience will not entitle an applicant to be called for the recruitment process. More vacancies may also be filled through this advertisement. The Institute reserves the right not to fill any/some posts herein advertised. Canvassing in any form shall disqualify the candidate.

14. Before applying for the post, the candidate should ensure that they fulfil the eligibility and other criteria. Recruitment authorities would be free to reject application not fulfilling the requisite criteria, at any stage of recruitment, and if erroneously appointed, such candidates shall be liable to be terminated from service if appointed.

15. The institute reserves the right to conduct written tests, skill tests, interviews etc. online/in-person.

16. If you are facing any difficulty while applying through online, please write to recruitment@tifrh.res.in giving a brief nature of the difficulty you are facing
